

## Bath and North East Somerset Health & Wellbeing Board

Democratic Services Lewis House, Manvers Street, Bath, BA1 1JG	Direct Line:	01225 394414
	Ask For:	Marie Todd
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	Date:	4 October 2016

To: All Members of the Health & Wellbeing Board

**Members:** Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Tracey Cox (Clinical Commissioning Group), Morgan Daly (Healthwatch Manager: B&NES and Somerset), Debra Elliott (NHS England), Councillor Michael Evans (Bath & North East Somerset Council), Diana Hall Hall (Healthwatch representative), John Holden (Clinical Commissioning Group lay member), Bruce Laurence (Bath & North East Somerset Council), Councillor Tim Warren (Bath & North East Somerset Council),

**Non-voting member**

**Observers:** Councillors Tim Ball and Eleanor Jackson

Other appropriate officers  
Press and Public

Dear Member

### Health & Wellbeing Board

You are invited to attend a meeting of the Board, to be held on **Wednesday, 12th October, 2016** at **10.30 am** in the **Brunswick Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Marie Todd  
Committee Administrator

## NOTES:

### 1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Marie Todd who is available by telephoning Bath 01225 394414 or by calling at the Guildhall Bath (during normal office hours).

### 2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

### 3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Marie Todd as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Civic Centre, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

### 5. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

### 6. Declarations of Interest

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

**7. Attendance Register:**

Members should sign the Register which will be circulated at the meeting.

**8. Emergency Evacuation Procedure**

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Health & Wellbeing Board

Wednesday, 12th October, 2016  
Brunswick Room - Guildhall, Bath  
10.30 am - 12.30 pm

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### Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. MINUTES OF PREVIOUS MEETING - 7 SEPTEMBER 2016  
(PAGES 7 - 14)

To confirm the minutes of the above meeting as a correct record.

6. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

7. SUSTAINABILITY AND TRANSFORMATION PLAN (STP) James Scott  
BRIEFING (PAGES 15 - 20)

The report outlines the progress made since the programme was established in April 2016 and next steps towards delivering both the next phase of the plan development and commencement of the system-wide transformation work to be outlined within it.

The Board is asked to note the report, and consider how best the Health and Wellbeing Board can further support the development of the Sustainability and Transformation Plan.

8. DEMENTIA FRIENDLY COMMUNITIES (PAGES 21 - 22) Becky Reynolds

Organisations on the Board are asked to become members of the B&NES Dementia Action Alliance, thus signing up to becoming dementia friendly organisations.

9. BANES HEALTH PROTECTION BOARD ANNUAL REPORT Becky Reynolds  
2015-16 (PAGES 23 - 70)

The annual report documents the progress made by the Health Protection Board on the priorities and recommendations made in the 2014-15 report; highlights the key areas of work that have taken place in 2015-16 and identifies priorities for the next 12 months.

10. ANNUAL DIRECTOR OF PUBLIC HEALTH REPORT: GET Bruce Laurence  
FRESH - HEALTH AND WELLBEING IN BATH AND NORTH  
EAST SOMERSET (PAGES 71 - 88)

The annual Director of Public Health (DPH) report is an independent report from the DPH on the state of public health in the area. The report seeks to highlight the biggest public health priorities for the area and demonstrate some of the work that is happening to address those priorities. The Health and Wellbeing Board is asked to note and endorse the report.

11. CLOSING REMARKS/TWITTER QUESTIONS

The Committee Administrator for this meeting is Marie Todd who can be contacted by telephoning Bath 01225 394414